



striving for excellence

# Wentworth Primary School

Viking Road, Maldon, Essex CM9 6JN  
Tel: 01621 853572 Fax: 01621 857637  
email: [admin@wentworth.essex.sch.uk](mailto:admin@wentworth.essex.sch.uk)  
Web: [www.wentworth.essex.sch.uk](http://www.wentworth.essex.sch.uk)  
Headteacher: Mrs D. Dack  
Deputy Headteacher: Mrs S. Waller

9<sup>th</sup> December 2020

Dear Parents and Carers,

## **Change to end of term and beginning of the Spring term.**

**Thursday 17<sup>th</sup> December will be the last day of term and Wednesday 6<sup>th</sup> January will be the first day of the Spring term.**

We have been advised by the Department for Education that we should finish the school term on Thursday 17<sup>th</sup> December. They apologise for such short notice for parents and schools. We have been informed that this is necessary for the school to support track and trace with information about families and pupils with Covid-19.

There will be a dedicated email address for parents to contact in the event that a pupil has a **positive Covid** case: [covid@wentworth.essex.sch.uk](mailto:covid@wentworth.essex.sch.uk) please give as much detail as possible:

- Name
- Class
- Date of positive test result
- Pupils your child has had contact with
- Adults your child has had contact with in the school community
- Contact number and email address

This email address will only be checked once every day. We will be on call until 23<sup>rd</sup> December. Please do not expect phone calls or any further correspondence but be reassured that we will take the necessary action.

After the 23<sup>rd</sup> December do not contact the school on the above email but follow the contact tracing instructions provided by NHS Test and Trace.

After New Year, from 2<sup>nd</sup> January, please use the same email address to inform us of any positive cases in your families.

Santa Day will now be on Thursday 17<sup>th</sup> December so please send pupils in with their Christmas jumpers.

The school term for pupils will now start on Wednesday 6<sup>th</sup> January 2021.

We wish you a healthy and safe Christmas and a Happy New Year.

Kindest regards

Mrs D Dack